



CLASS ITINERARY

CLASS ITINERARY – SUPERVISORS CLASS

Goal: To help supervisors to significantly improve and enhance their expertise and overall confidence in managing and maintaining both evidence room personnel and the overall success of their property unit's processes and procedures.

Agenda

0800-0830 Introductions

0830-1000 Hiring

1000-1200 Policies and Procedures

1200-1300 Lunch

1300-1500 Audits, Inventories, and Inspections

1500-1700 Problem Identification, Evaluation and Corrective Actions